



# CPA Professionals Accounting & Taxes

**General Business Expense for the Year \_\_\_\_\_**

**Business miles driven as per log book \_\_\_\_\_**

<b>General expenses</b>	<b>\$</b>	<b>Admin &amp; Marketing</b>	<b>\$</b>
Car & Truck expense	_____	Advertising	_____
Contract labor	_____	Commissions & fees	_____
Depletion	_____	Employee benefit program	_____
Depreciation	_____	Office expense	_____
Insurance (non-health)	_____	Pension & profit sharing	_____
Interest expense	_____	Taxes & license	_____
Rent	_____	Travel	_____
Repairs & maintenance	_____	Meals & entertainment	_____
Supplies	_____	Wages	_____
Utilities	_____	Legal & professional	_____
Other	_____	Other	_____

<b>Other</b>	<b>\$</b>
Postage	_____
Telephone	_____
Internet	_____
Website	_____
Parking	_____
Dues	_____
Training/Education	_____
Uniforms	_____
Cleaning/Janitorial	_____
Tools	_____
Other	_____